

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 26

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 26, 2024 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift and Dan Jones (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington and JonPaul Campbell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on March 11, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the Work Session held on March 6, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that Mark Hall is due a pay increase to \$21.07 per hour effective April 6, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Mr. Hall to \$21.07 per hour effective April 6, 2024. All present voiced a "YEA" vote and the motion passed with **Resolution 24-03-07**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that Jonathan Neanover completed and passed his Paramedic certification and is due a pay increase to \$23.00 per hour effective March 23, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase to \$23.00 effective March 23, 2024 for Jonathan Neanover. All voiced a "YEA" vote and the motion was passed with **Resolution 24-03-08**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the Station 31 renovations project will be placed for bid on Saturday, March 30, 2024. The advertisement for the request will be due back by April 26, 2024.

Chief Jameson informed the Board that the new medic has been sent to Horton for repair of cosmetic touch ups and should be back next week. Once it is received it will be placed into service as all have been trained on the new cot loading system. The new cot loading system will help reduce the incidence of employee back injuries.

JonPaul Campbell, Deputy Chief, informed the Board that Medic 32 is having turbo problems and has been sent to Blust Motor Company in Colerain for diagnosis.

Chief Campbell informed the Board that the Traverse is at Image Collision for a door ding and paint chip repair.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, brought up the 2003 tandem dump truck repairs for discussion. The repairs total \$32,435.60. The Trustees requested an estimate of value. Mr. Hickey informed the Board that the new truck he would like to purchase as a replacement is \$219,513.45 at state bid pricing. The Trustees decided to table the discussion until the next meeting.

Mr. Hickey informed the Board that residents of Jack road had installed fence on both sides along the frontages of their property. The fence is in the right of way very near the road. The Warren County Engineer's office sent letters on July 26, 2023 and January 11, 2024. The fence goes over a large culvert pipe and must be removed. Discussion with the home owner's daughter was that the fence would be removed in July of 2023, but it did not happen. The Board requested that the Administrator send a final request letter before taking other action.

Administration:

Tammy Boggs, Township Administrator, informed the Board that she received the preliminary drawing for Longmeadow Subdivision from Regional Planning. Longmeadow Subdivision is being built on Greentree Road between Greentree Meadows Subdivision and Trails of Shaker Run subdivision. Under strait zoning the plan is 25 homes on 26 acres. The developer is wanting to have 4 panhandle lots in the cul-de-sac and to not include a required stub street to the north. The Fire Chief is not in favor of the panhandle lots due to safety issues. Mrs. Boggs also informed the Board that after construction is complete for the Longmeadow Subdivision, there will only be right in and right out access to Greentree Road, requiring the drivers to access the road in Greentree Meadows subdivision for left turns in and out. The Board was in favor of adhering to strait zoning. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$172.93. The purchases are \$120.94 from The Home Depot, \$23.68 from Vbelts4Less LLC, \$9.99 from Amazon, \$8.33 from Wasabi and \$9.99 from Crashplan. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$172.93. All present voiced a "YEA" vote and the motion passed with **Resolution 24-03-09**. (A copy of the Resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

- Letter from Duke Energy regarding the Greentree Substation.
- Email from American Transparency regarding payroll records.
- Email from Mr. Sandman regarding electric permit.
- Email from Ms. Benjamin regarding paving of Liberty Keuter Road.
- Letter from Ohio Department of Commerce regarding the cable television complaints.
- Notice of lawsuit for Endo International.
- Email form MVG regarding fire alarm.

OUT:

- Email to American Transparency regarding payroll records.
- Email to Mr. Sandman regarding electric permit.
- Email to Ms. Benjamin regarding paving of Liberty Keuter Road.
- Email to Horton regarding the repairs to the medic.
- Email to Duke regarding the mounding buffers on the substation.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35542 through 35579 (copy to follow) and Vouchers 261-2024 through 317-2024.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/14/24	3/25/24	254-2024	D AVERY	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
3/19/24	3/25/24	256-2024	OHIO DEPARTMENT OF PUBLIC SAFETY	1000-539-0000	\$435.15	2024 EMS GRANT
					\$435.15	
3/12/24	3/25/24	251-2024	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$274.30	LIFE SQUAD SERVICES
3/12/24	3/25/24	252-2024	DEVOTED HEALTH PLAN OF OHIO	2191-299-0000	\$215.11	LIFE SQUAD SERVICES
3/14/24	3/25/24	253-2024	D LUNCAN	2191-299-0000	\$116.31	LIFE SQUAD SERVICES
3/18/24	3/25/24	255-2024	TRICARE PAYMENT	2191-299-0000	\$95.90	LIFE SQUAD SERVICES
3/11/24	3/25/24	257-2024	BUCKEYE COMMUNITY	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/24	3/25/24	258-2024	MEDICAL MUTUAL	2191-299-0000	\$326.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/24	3/25/24	259-2024	ANTHEM BLUE	2191-299-0000	\$481.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/24	3/25/24	260-2024	AETNA	2191-299-0000	\$487.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/24	3/25/24	261-2024	ANTHEM BLUE	2191-299-0000	\$1,178.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/24	3/25/24	262-2024	CGS	2191-299-0000	\$3,396.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/12/24	3/25/24	263-2024	HWHO	2191-299-0000	\$73.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/12/24	3/25/24	264-2024	UHC COMMUNITY	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/12/24	3/25/24	265-2024	UNITED HEALTHCARE	2191-299-0000	\$650.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/12/24	3/25/24	266-2024	CGS	2191-299-0000	\$791.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/24	3/25/24	267-2024	UHC COMMUNITY	2191-299-0000	\$36.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/24	3/25/24	268-2024	CGS	2191-299-0000	\$448.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/13/24	3/25/24	269-2024	HNB-ECHO	2191-299-0000	\$1,790.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/24	3/25/24	270-2024	AARP SUPPLEMENTAL	2191-299-0000	\$96.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/15/24	3/25/24	271-2024	UNITED HEALTHCARE	2191-299-0000	\$333.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/24	3/25/24	272-2024	CGS	2191-299-0000	\$507.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/24	3/25/24	273-2024	UNITED HEALTHCARE	2191-299-0000	\$874.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/24	3/25/24	274-2024	AARP SUPPLEMENTAL	2191-299-0000	\$503.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/24	3/25/24	275-2024	CIGNA	2191-299-0000	\$611.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/24	3/25/24	276-2024	AETNA	2191-299-0000	\$727.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/24	3/25/24	277-2024	ANTHEM BLUE	2191-299-0000	\$3,093.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/24	3/25/24	278-2024	CGS	2191-299-0000	\$3,854.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/19/24	3/25/24	279-2024	HNB-ECHO	2191-299-0000	\$543.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/19/24	3/25/24	280-2024	CGS	2191-299-0000	\$868.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/24	3/25/24	281-2024	ANTHEM BLUE	2191-299-0000	\$101.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/24	3/25/24	282-2024	UHC COMMUNITY	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/24	3/25/24	283-2024	CGS	2191-299-0000	\$458.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/24	3/25/24	284-2024	HUMANA	2191-299-0000	\$504.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/20/24	3/25/24	285-2024	HNB-ECHO	2191-299-0000	\$584.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	286-2024	HNB-ECHO	2191-299-0000	\$92.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	287-2024	HNB-ECHO	2191-299-0000	\$294.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	288-2024	HWHO	2191-299-0000	\$296.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	289-2024	HWHO	2191-299-0000	\$348.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	290-2024	UNITED HEALTHCARE	2191-299-0000	\$463.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/21/24	3/25/24	291-2024	UNITED HEALTHCARE	2191-299-0000	\$760.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$27,247.72	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Fire/EMS Personnel Employment matters and Collective Bargaining pursuant to ORC 121.22 (G) (1) and (G) (4) at 8:28 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:13 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for April 8, 2024 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 24-03-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR MARK HALL**

WHEREAS, the Fire Chief has determined that Mark Hall's pay rate should be increased to \$21.07 per hour; and

WHEREAS, the effective date for the pay increase for Mark Hall to \$21.07 per hour will be effective April 6, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$21.07 per hour effective April 6, 2024.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift “YEA”
Mr. Jones “YEA”

Resolution adopted this 26th day of March, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-03-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY INCREASE
FOR COMPLETION AND PASSING OF PARAMEDIC
CERTIFICATION FOR JONATHAN NEANOVER**

WHEREAS, Jonathan Neanover has completed and passed his paramedic certification; and

WHEREAS, Jonathan Neanover should receive a pay increase for Firefighter II/Paramedic to \$23.00 per hour for the completion and passing of his paramedic certification; and

WHEREAS, Jonathan Neanover’s pay rate will increase to \$23.00 per hour effective as of March 23, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$23.00 per hour effective March 23, 2024.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift “YEA”
Mr. Jones “YEA”

Resolution adopted this 26^h day of March, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-03-09

Date of Resolution: March 26, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 26th day of March, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of minutes.